

## Our Lady of Sorrows Parish Pastoral Council

June 1, 2016 7:30pm to 9:00pm

### Meeting Notes

**Attending:** Fr. Vinnie Doolan; Mike Jaillet; Deacon Frank Tremblay; Mark Dudziak; John Glancy; Carol Roberto; Edward Poole; Nigel Timothy; Leo Bernotas; Claire Ramsbottom; Mary Herx-Morrill; Owen Devlin; Joe Watson; John Flaherty; Kate Mason (notes)

#### Discussion of proposed Town Hall format

Town Hall - June 12 at 11:45am in O'Connell Hall; Refreshments will be coffee & tea. Sixty minutes seems reasonable.

The recommendation from PPC was to have more time for dialogue and Q&A rather than report outs.

- After welcoming and a prayer, begin the meeting with Fr. Vinnie providing a summary of "where we stand?" - from a collaborative, general finance and staff perspective. \*Note: Open door policy would be topic here along with other pending topics - Mass Schedule; hearing devices, etc.
- Follow Fr. Vinnie with one person (TBD - Ann Marie?) providing an overview of the highlights of activities around the parish - especially the new activities, e.g. Liturgy Commission; ministries. Have leaders/representatives in the room if questions come up.
  - Create a handout that has a brief paragraph of each commission/ministry (what we did last year; plan to do and volunteers/help needed).
    - **ACTION:** Each lead person will send Ann Marie a paragraph to be used in the handout, i.e., Religious Ed; Youth Ministry; Liturgy Commission; Music Ministry; Facilities Commission; Christian Services Commission; Social Commission
  - Report from the Financial Council – Jim's stand -in
  - Report from the Parish Council – AMR
  - Appeal to parishioners to give their time and talent to these ministries and councils – Fr. Vinnie
  - Open up meeting for ideas, feedback and questions. AMR will facilitate. Fr. Vinnie will respond. (9 minutes)

#### Progress recruitment of the volunteer coordinator and maintenance jobs

The position of Maintenance Coordinator was posted on Indeed and resulted in 5 applications with a few scheduled for interview. The Volunteer Coordinator position has two candidates and interviews will be scheduled.

#### Update on July 16 PPC retreat

Fr. Vinnie

- Fr. Vinnie will continue to reach out to Sr. Pat Boyle for her involvement as well as to connect to St. Joseph's Retreat House in Milton.
- An alternative location will be O'Connell Hall or Bullock Center if available. Fr. Vinnie will ask Lynn to reserve them for the date of July 16
- The PPC settled on 10am – 2pm with the flow to start with 9 a.m. Mass, getting to know each other exercise, lunch, general brainstorming on PPC and parish, hopes for the new year, end with prayer exercise. 10am – 2pm

#### Coffee in the Garden – June 5

Claire appealed to PPC to bake and help on June 5th starting with set up at 8 a.m. and clean up after 10:45 a.m. Mass. She will send an email to the "baker list" that Fabiola had for prior activities.

#### Final decision on church open door policy

Fr. Vinnie

The PPC agreed that O'Connell Hall should be locked; the church should be locked between 10 p.m. and 6 a.m. Joe Watson will look into an automated WIFI connection to lock the church remotely.

#### Progress on recruitment of new PPC members and new co-chair

Fr. Vinnie

No one has approached Fr. Vinnie. Each PPC member will reach out to at least one parishioner. If interested, the parishioner will contact Fr. Vinnie for further discussion.

continued

**All other business:**

**Facilities Commission** is meeting for the first time next week. Topics for them:

- Hearing support devices - Owen appealed to re-look at the request for hearing support devices in the church. Mike Jaillet said an affordable system and devices were available at Westwood Library. He will get the information to share with the Facilities Commission.
- Parking Lot Lighting - Automated/sensor lighting is needed in the church parking lot.
- Care of the Bullock Center (clogged gutters; leaky skylight, etc.)

**Mass Schedule - a Review**

At the last Town Meeting, Fr. Vinnie agreed to revisit the Mass schedule on a year. PPC discussed the possibilities for a schedule that would benefit parishioners and Relig Ed. Fr. Vinnie made a proposal and will check with Fr. Frank Clooney and Fr. Kevin Spicer before making any announcements. Any changes will begin in the September.

**Key Dates:**

June 5 -	Coffee in the Garden sponsored by PPC
June 12 -	11:45 a.m. Town Hall Meeting in O'Connell Hall
July 16 -	PPC Retreat - location TBD; start with 9 a.m. Mass
August 13	Parish Cookout; Blessing of College Students at 4:30 Mass before cookout
Sept 18	Mass at the Lake

**Check out 9:15 p.m.**